

**AUSTIN PUBLIC LIBRARY BOARD MEETING**  
**April 11, 2016; 4:15 p.m.**

Chair Julie Schramek called the regular meeting of the Austin Public Library Board to order at 4:15 p.m., on Monday, April 11, 2016, at the Austin Public Library.

**PRESENT:** Julie Schramek, Sally Baker, Melissa Bonorden, Barry Irish, Jodi Krueger, Alex Mayfield, Gene Muchow, Kristen Olson

**ALSO PRESENT:** Steve King, Ann Hokanson, Sara Steinhoff

**ABSENT:** Nathan Annis

**REPORT FROM COURTNEY WYANT, ADULT SERVICES LIBRARIAN**

Courtney Wyant, library liaison for the Austin Page Turners group, reported on a Community Reads grant for expanded programming for this year's Page Turners events, which will include a lecture lunch with Professor Richard Campbell at Riverland, a Big Book Club Night with John Beckmann, a writers workshop at the Art Center and the author event with Allen Eskens, on April 28, at the library.

Courtney also provided an update on the Art Trailer project, which is under consideration for additional grant funding. She noted the Art Trailer, which was purchased last year with the initial Legacy grant, is now being expanded to include all Mower County libraries, the Austin Readers Café, and will also provide programs at Zumbrota, Wabasha and Lake City libraries. The program is designed to provide mobile art classes on various topics, such as pottery and watercolor painting.

**REPORT FROM KATHY HELLE, CHAIR OF STAFF COMMITTEE ON LIBRARY HOURS**

Kathy Helle reported to the board on behalf of a committee of six library staff members, who met several times to review detailed statistics and consider a number of options for changes to the library's current open hours. She advised of the top three options selected, and provided a written report on those options and the points for and against each one.

Kathy noted the criteria given to the committee for consideration included maintaining the current level of service hours; balancing the needs of the public and staff, and current use and circulation statistics. She also stated the committee had surveyed hours for downtown businesses and organizations, including hours for the SPAM Museum, advising the hours for any future rec center building are, of course, unknown, but would likely have an influence on library hours in the future.

Kristen Olson inquired as the timeline for any changes in hours. Ann Hokanson noted the board should make a decision by its June meeting, so preparations could be made for a change in the fall. Following board discussion, the board requested the library director gather additional data, including survey responses from patrons, prior to the May board meeting.

**AGENDA:**

Sally Baker moved to approve the agenda as presented; Barry Irish seconded. Carried.

**MINUTES:**

A motion was made by Gene Muchow, seconded by Barry Irish, to approve the March 14, 2016, minutes as presented. Carried.

**BILLS:**

Kristen Olson inquired as to the "Joint Powers" account in the financial report. Ann Hokanson advised this account tracks funds provided by Mower County for the benefit of all the county libraries and is a holdover from when a county bookmobile was in operation. She noted, it is generally divided between the libraries to purchase materials and advised this is the last year for that funding.

A motion was made by Sally Baker, seconded by Barry Irish, to approve the December 2015 and January 2016 expenditures. Carried unanimously by roll-call vote.

**POLICY REVIEW/REVISIONS:**

**Library Bill of Rights**

Ann Hokanson advised no changes are proposed for the Library Bill of Rights, which is drafted by the American Library Association.

Gene Muchow moved to approve the Library Bill of Rights; Sally Baker seconded. Motion carried.

**Materials Selection and Material Consideration Policy**

Ann Hokanson noted proposed changes to the Materials Selection and Material Consideration Policy consisted of an additional section that provide a description of the library's "weeding" practices, which allows for collection maintenance by removing items that are outdated, in bad repair, soiled or meet other criteria for removal.

Barry Irish moved to approve the Materials Selection and Material Consideration Policy as presented; Kristen Olson seconded. Motion carried.

**COMMITTEE REPORTS:**

**Building & Grounds**

Ann Hokanson advised the Request for Proposal for carpeting in the library had been revised, per the Building and Grounds Committee, and additional information is being collected.

**DIRECTOR'S REPORT:**

Ann Hokanson advised, since she had just returned from the Public Libraries Association national conference, her written report, including information gathered there, will be forthcoming via email.

**2015 Austin Public Library Annual Report**

Board members reviewed the 2015 annual report. Ann Hokanson reported the information compiled reflected very little change from the previous year, including the continuing trend of decreasing circulation, which is on par with similarly-situated libraries across the country.

**LIBRARY BOARD MEETINGS FOR MAY AND AUGUST:**

Ann Hokanson advised of conflicts on the dates of the Library Board meetings in May and August. The board discussed alternate meeting dates in May and the possibility of canceling the August meeting. Ann will conduct an electronic poll to determine the time for the May meeting.

**SELCO REPORT:**

Sally Baker advised SELCO has a final draft of the new fee schedule that it feels will be most equitable among member libraries, in terms of population, circulation, numbers of holdings, etc. If adopted, she noted the schedule will result in an estimated increase of about \$2,000 per year.

**OTHER BUSINESS:** None.

**MARCH 2016 GIFT REPORT:**

Barry Irish moved, and Alex Mayfield seconded, to approve the gifts from March 2016. Carried.

**CITIZEN COMMENTS:** None.

**BOARD COMMENTS:** None.

**ADJOURNMENT:**

Motion to adjourn made by Barry Irish at 5:15 p.m., Melissa Bonorden seconded. Carried.

Respectfully submitted,  
Sara Steinhoff, Recording Secretary

**NEXT BOARD MEETING**

**Monday, May 9, 2016, 4:15 p.m.**