

AUSTIN PUBLIC LIBRARY BOARD MEETING
May 2, 2016; 4:15 p.m.

Chair Julie Schramek called the regular meeting of the Austin Public Library Board to order at 4:15 p.m., on Monday, May 2, 2016, at the Austin Public Library.

PRESENT: Julie Schramek, Nathan Annis, Sally Baker, Barry Irish, Jodi Krueger, Alex Mayfield, Gene Muchow, Kristen Olson

ALSO PRESENT: Tony Bennett, Ann Hokanson, Sara Steinhoff

ABSENT: Melissa Bonorden

AGENDA:

Sally Baker moved to approve the agenda as presented; Barry Irish seconded. Carried.

MINUTES:

A motion was made by Sally Baker, seconded by Barry Irish, to approve the April 11, 2016, minutes as presented. Carried.

BILLS:

Gene Muchow noted the bill for the Steele County newspaper subscription and inquired as to whether the smaller newspapers were read by patrons. Ann Hokanson advised there are a number of readers who do review those materials.

A motion was made by Barry Irish, seconded by Alex Mayfield, to approve the March 2016 expenditures. Carried unanimously by roll-call vote.

POLICY REVIEW/REVISIONS:

Data Privacy Policy and Policy on Exam Proctoring

Ann Hokanson advised no proposed changes for either of the policies up for review. She noted the Data Privacy Policy was written by SELCO and adopted by the Austin Public Library in 2012.

Gene Muchow moved to approve the Data Privacy Policy and the Policy on Exam Proctoring as presented; Sally Baker seconded. Motion carried.

DIRECTOR'S REPORT:

Book Sale Results

Ann Hokanson reviewed details from her written report regarding the book sale, its positive results, impact on regular library services and changes made in logistics to continue to improve the process. Ann requested the board send a letter of thanks to the Friends of the Library and the Austin Branch of the AAUW in recognition of the many hours and great effort put into the sale by their volunteers.

Sally Baker moved that a thank-you letter be sent to the Friends of the Library and the Austin Branch of the AAUW, thanking the organizations and their volunteers for the work on the book sale; Barry Irish seconded. Motion carried.

Library Hours Review

Ann Hokanson presented a draft of a patron survey in response to the board's request to explore patron preferences on library open hours. Kathy Helle, Library Assistant and chair of the ad hoc staff committee on library hours, was present and responded to questions from board members regarding the reasons and considerations behind the three options presented by the committee.

Following extensive discussion, the board determined the issue would require additional information and further consideration at the June board meeting.

OTHER BUSINESS:

Sally Baker presented a proposal for the library to receive an estate gift of original watercolor artwork by a local artist. She noted the need for the pieces to be reframed, using conservation glass.

Nathan Annis moved to accept the estate gift of original artwork and approve Sally Baker to select the appropriate pieces on behalf of the library; Jodi Krueger seconded. Motion carried.

SELCO REPORT: None.

MARCH 2016 GIFT REPORT: Tabled to June meeting for lack of time.

CITIZEN COMMENTS: None.

BOARD COMMENTS: None.

ADJOURNMENT:

Meeting ended at 5:30 p.m., when a quorum was no longer present.

Respectfully submitted,
Sara Steinhoff, Recording Secretary

NEXT BOARD MEETING
Monday, June 13, 2016, 4:15 p.m.