

AUSTIN PUBLIC LIBRARY BOARD MEETING
July 11, 2016; 4:15 p.m.

Chair Julie Schramek called the regular meeting of the Austin Public Library Board to order at 4:15 p.m., on Monday, July 11, 2016, at the Austin Public Library.

PRESENT: Julie Schramek, Nathan Annis, Sally Baker, Melissa Bonorden, Barry Irish, Alex Mayfield, Kristen Olson

ALSO PRESENT: Ann Hokanson, Sara Steinhoff

ABSENT: Jodi Krueger, Gene Muchow

AGENDA:
Sally Baker moved to approve the agenda as presented; Alex Mayfield seconded. Carried.

MINUTES:
A motion was made by Sally Baker, seconded by Melissa Bonorden, to approve the June 13, 2016, minutes as presented. Carried.

BILLS:
A motion was made by Barry Irish, seconded by Alex Mayfield, to approve the May 2016 expenditures. Carried unanimously by roll-call vote.

POLICY REVIEW/REVISIONS:
Fines & Fees Policy and Meeting Room Policy
Ann Hokanson advised no proposed changes for either of the policies up for review.

Alex Mayfield moved to approve the Fines and Fees Policy and the Meeting Room Policy as presented; Kristen Olson seconded. Motion carried.

COMMITTEE REPORT:
Barry Irish, Finance Committee Chair, advised the committee had met just prior to the board meeting and presented a recommendation from the committee to accept the proposed 2017 budget.

Barry Irish moved to accept the 2017 budget as proposed; Sally Baker seconded. Motion carried.

PROPOSAL FOR CARPETING PROJECT:
Ann Hokanson reviewed the Request for Proposal sent to various flooring vendors in and around Austin, which outlined the area of the library to be re-carpeted, as well as requirements for the material to be used and the guidelines for the installation process.

Kristen Olson moved to accept the proposal submitted by Hiller Commercial Floors of Rochester in the amount of \$23,882. Sally Baker seconded the motion. Motion carried.

DIRECTOR'S REPORT:
Ann Hokanson presented board members with a written report of library events, staff activities, and other updates from the previous month.

Updated Cameras
Ann Hokanson reported replacement security cameras in the building are working well and providing much clearer, useable images.

Programs
Ann Hokanson advised the summer reading programs are going smoothly with participation numbers comparable to last year. She also advised the library will be participating in a national week-long public awareness campaign called Outside the Lines, which staff are working together to implement.

Staffing

Ann Hokanson reported two of the paraprofessional staff have suffered injuries (one at home and one in the workplace) resulting in missed work time, and recognized the efforts and support of the rest of the staff, who have adapted their schedules to meet the needs of the library.

Wi-Fi Hotspot Funding Request

Ann Hokanson requested approval to seek funding for additional wifi hotspots through the City's contingency funds, as the need for the devices continues to exceed the number available.

Following discussion, Sally Baker moved to authorize the request for contingency funds to be used for the purchase and data services for addition wifi hotspots; Alex Mayfield seconded. Motion carried.

SELCO REPORT: None.

JUNE 2016 GIFT REPORT:

Sally Baker moved, and Melissa Bonorden seconded, to approve the June 2016 gifts. Motion carried.

OTHER BUSINESS: None.

CITIZEN COMMENTS:

Matt Simonson appeared in person to reiterate his objection to the increase in costs for black-and-white copies and printing (from ten cents to twenty-five cents per page), and to suggest the library purchase a ninety-dollar laser printer to replace the current printer in use to reduce the cost. He also voiced his opinion regarding the ability of citizens to protest inside the library building, as they are allowed to do at the State Capitol. Mr. Simonson asked board members to move to reduce the copy and print costs. No motions were put forth.

BOARD COMMENTS: None.

ADJOURNMENT:

Motion to adjourn made by Barry Irish at 4:50 p.m., Melissa Bonorden seconded. Carried.

Respectfully submitted,
Sara Steinhoff, Recording Secretary

NEXT BOARD MEETING
Monday, September 12, 2016, 4:15 p.m.
(No August Board Meeting)